



MONITORING OF TOGO SOUTH-SOUTH COOPERATION GRANT

Implementing Entity: Centre de Suivi Ecologique

Country: Cameroun

Adaptation Fund Grant I.D:

Grant Type: South-South Cooperation Grant

Grant Description: This South-South cooperation grant was requested by CSE to Support National Implementing Entity Accreditation of Cameroun's candidate to provide technical assistance to this latter and for the preparation and submission of its application.

Support Activity Provided/Received	Expected Outputs	Progress (include completion Date "month & year")	Comments/Explanation (also explain any deviation from initial plan)
1.The development/Update and implementation of its Environmental and Social Management System (ESMS)	<ul style="list-style-type: none"> - an environmental and social policy; - the identification of environmental and social risks and impacts; - an environmental and social impact management program; - organizational capacity and skills (roles and responsibilities of staff 	Completed July 2024	<p>The firm ATRAXIS GROUP, the implementing partner of Centre de Suivi Ecologique, was in charge of elaborating all the governance manuals that were the subject of tripartite amendments (CSE, ATRAXIS GROUP Firm and FEICOM) during the first mission from September 18-22, 2023 in Yaoundé at FEICOM. The Environmental and Social Management Framework have been amended. The developed manual includes:</p> <ul style="list-style-type: none"> -an environmental and social policy; - identification of environmental and social risks and impacts; - an environmental and social impact management program; - organizational capacity and skills (roles and responsibilities of staff)

	<p>implementing the ESMS) implementation of the ESMS); internal communication and training; - emergency preparedness and response; - stakeholder engagement; - external communication and grievance mechanism; - Continuous disclosure of information to affected communities; - Monitoring and evaluation.</p>		<p>The second mission from 29th July to 2nd August, 2024 in Yaoundé with all stakeholders allowed the validation of the manuals developed.</p>
<p>2. Technical assistance to develop a gender policy and gender mainstreaming manual resources</p>	<p>Gender policy a gap analysis report with an action plan a guide on gender analysis approaches and tools A report on the establishment of an operational system for monitoring and evaluating the integration of gender gender mainstreaming in projects/programs;</p>	<p>Completed July 2024</p>	<p>ATRAXIS GROUP, the implementing partner of Centre de Suivi Ecologique , was in charge of all the governance manuals that were the subject of tripartite amendments (CSE, ATRAXIS GROUP Firm and FEICOM) during the first mission from September 18-22, 2023 in Yaoundé at FEICOM. The Complaints and Grievances Management Manual. have been amended. The manuals developed include:</p> <ul style="list-style-type: none"> - Gender policy - A gap analysis report with an action plan - A guide on gender analysis approaches and tools - A report on the establishment of an operational system for monitoring and evaluating gender integration in projects/programs; - Grievance and appeal mechanism

	Grievance and redress mechanism Training reports;		The second mission from 29 th July to 2 nd August, 2024 in Yaoundé with all stakeholders allowed the validation of the manuals developed,
3. Technical assistance for developping a project cycle management guide (integrating procedures for project identification, appraisal, quality at entry review, risks identification and mitigation development, implementation, closure and evaluation)	- Project cycle management guide	Completed July 2024	<p>ATRAXIS GROUP Firm, the implementing partner of Centre de Suivi Ecologique, is in charge of all the governance manuals that were the subject of tripartite amendments (CSE, ATRAXIS GROUP Firm and FEICOM) during the first mission from September 18-22, 2023 in Yaoundé at FEICOM. The Project Cycle Management Manual has been amended.</p> <p>The second mission from 29th July to 2nd August, 2024 in Yaoundé with all stakeholders allowed the validation of the manuals developed,</p>
4. Technical assistance for developping an M&E guide	M&E Framework including: M&E manual; Nomination of M&E officer; Training on M&E and independent evaluation;	Completed July 2024	<p>ATRAXIS GROUP, the implementing partner of Centre de Suivi Ecologique, is in charge of elaborating all the governance manuals that were the subject of tripartite amendments (CSE, ATRAXIS GROUP Firm and FEICOM) during the first mission from September 18-22, 2023 in Yaoundé at FEICOM. The Monitoring and Evaluation Manual has been amended.</p> <p>The second mission from 29th July to 2nd August, 2024 in Yaoundé with all stakeholders allowed the validation of the manuals developed.</p>
5.A framework of good governance and good practices in terms of strengthened financial management	The development and implementation of anti-fraud and AML/ CFT policies	Completed July 2024	<p>Regarding the fiduciary manuals, the firm Mazars Senegal has developed the following manuals and policies in accordance with the project:</p> <ul style="list-style-type: none"> - The FEICOM anti-fraud policy - The FEICOM anti-money laundering policy <p>The second mission from 29th July to 2nd August, 2024 in Yaoundé with all stakeholders allowed the validation of the policies developed,</p>
A procurement system respecting competition and transparency rules	The development and implementation of a procurement manual	Completed July 2024	Regarding the fiduciary manuals, the firm Mazars Senegal has developed the following manuals and policies in accordance with the project:

			<p>- The procurement manual</p> <p>The second mission from 29th July to 2nd August, 2024 in Yaoundé with all stakeholders allowed the validation of the manuals developed.</p>
6.Strategic Plan -beef up on climate change component	<p>Propose a methodology for the development of the strategic plan including an operational plan and an outline for such a document and finalize them in consultation with key staff of the feicom;</p> <ul style="list-style-type: none"> • Prepare and lead strategic planning sessions in collaboration with FEICOM's Top Management • Prepare a complete draft of the FEICOM's strategic plan for circulation, collect comments and finalize the strategic plan • Lead a strategic plan validation workshop with all FEICOM staff. 	Completed July2024	<p>the FEICOM strategic plan was developed by consultant Sylvie SIYAM and approved by the top management.</p>
7.Validation workshops (for validating all new policies and procedures developed) and training session		Completed July2024	<p>A workshop was held in Yaoundé from 29th july to 2nd August 2024 with the all stakeholders and two consultants in charge of the elaboration of all policies and manuals in accordance with the initial project document.</p>

8.Board meeting (for validating the new procedures)	-workshop report	Completed July 2024	The FEICOM General Assembly approved all the manuals and policies developed by this project. A letter of expression of gratitude from the FEICOM top management was sent to us.
9.CSE's support collect review, submission and post submission documents		In progress	The collection and labeling of all documents suitable for accreditation in the files with FEICOM intervention task force are in progress, the next step is the complete submission to the Adaptation fund platform.

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